

# Interactive Drawing Therapy

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## Terms and Conditions

### 1. Contract

These 'Terms And Conditions' cover your registration and participation in any Interactive Drawing Therapy (IDT) training course or event, and the use of IDT material. They are deemed to have been read and accepted by both the participant and the agency that pays their course fees.

### 2. Complaints

If you have any concerns or complaints regarding your IDT training please speak to your course teacher or write to the Director, who will consider your concerns, investigate them and report back to you. In the event of a dispute that cannot be settled, both parties agree to submit the dispute to an independent, qualified arbitrator, whose decision shall be binding. We are committed to professional excellence, and welcome your feedback.

### 3. Privacy Act

The participant authorises Interactive Drawing Therapy Limited staff and agents to collect, hold and use registration information, for the purpose of organising the IDT training course for which you are registered, and informing you of future IDT courses, events and services. The participant also authorises the transfer of their contact details into a Class List for distribution to other class members who can then if desired contact each other to work together to complete course assignments and/or to form a peer support group. Participant information will not be given to any other third party without written permission.

### 4. Confidentiality

It is essential that personal and private information revealed by participants in class discussions, training exercises or assignments shall not be passed on to any other party. Any breach of this obligation shall result in the informant being required to leave the course, and no refund of any fees or costs will be made on these occasions.

### 5. Copyright and Trade Protection

The purpose of IDT training courses is to provide participants with the principles and methodology of IDT for their own use in clinical practice with clients, supervisees and for self-development.

Russell Withers is the founder of IDT, the owner of Interactive Drawing Therapy Limited, and holds the intellectual property rights over the name Interactive Drawing Therapy, as well as copyright to all course manuals and handouts, wall charts and IDT processes and diagrams, and trade protection for the structure, design and provision of IDT training courses and events.

This material must not be copied or distributed to others, and participants must not teach, train, coach or pass on their IDT learning to others. As a participant you may be asked by your employer or course tutor (if you are a student elsewhere) to make a summary presentation of IDT to colleagues or other students, and you must honour the copyright conditions above, and restrict such presentations to being a 'taster' only. It is illegal to copy and distribute any portion of the course manual.

### 6. Disclaimer of Liability

Like all other therapeutic modalities IDT can be used safely or inappropriately. IDT has the capacity to release unconscious material, feelings, issues and forces that can seriously disturb the user's psychological balance. It is presumed that participants have regular supervision and ready access to therapeutic support as part of their learning and use of IDT. IDT is not intended to replace normal professional safe practices.

Neither Interactive Drawing Therapy Limited, nor Russell Withers, nor any of the IDT Teachers or staff accept any liability for the uses or misuses of IDT principles and practices (as taught, demonstrated or described in class, or in the handouts), that participants engage in, nor are any of the above responsible in any way for the consequences of such use, nor for errors, omissions or misinterpretation of the IDT modality, either during or subsequent to the course.

### 7. Participant Pre-Requisites and In-Course Safety

IDT training courses are specialised courses designed to teach IDT to professionals for their use with clients, and do not provide basic training in counselling skills. They presume participants have a mature level of interpersonal competency, good communication skills, a working knowledge of counselling frameworks, and

are able to put their own needs and preoccupations aside while attending the course. IDT training courses and workshops are not offered as a time or place for personal therapy. IDT training courses include a wide range of short experiential exercises. Your participation in these training exercises is voluntary, but your experience in the client role will help you appreciate the unique power and effectiveness of IDT. As clients you will be doing real 'work'. We rely on you to take care of your own safety by taking up the option to "pass" at any point on any individual or group activities, or demonstrations you are not comfortable with, and to practice appropriate self-disclosure at a level that is comfortable for you. Please speak to the teacher if any personal issues brought up during the class become a difficulty. To enrol in a Professional Development Workshop, Advanced Course or IDT Conference or Retreat, you must have completed the IDT Foundation Course, be trained in counselling skills, have clients, and receive regular supervision.

## **8. Course Postponement/Cancellation**

We will make every effort to keep to the advertised course dates, but reserve the right to cancel or postpone courses if minimum numbers are not reached. In that event a full refund will be made. Interactive Drawing Therapy Limited shall not be liable for consequent loss of income, travel or accommodation costs, or other losses that registrants or their agency may incur by such cancellation.

## **9. Fees**

### **9.1 Early Bird Discounts**

Payment must be received within the time frame specified on the course registration form to qualify for this discount, or the course fee will revert to the non-discounted Standard Fee.

### **9.2 Employer Payments**

Participants shall remain liable for payment of all fees and charges in the event of their employer or benefactor declining payment of fees.

### **9.3 Withdrawals Transfers and Substitutions**

All requests for refunds, transfers and substitutions must be made in writing.

#### ***Withdrawals***

A full refund (less \$50 administration fee) will be given for withdrawals received more than one calendar month prior to the course start date, and a 50% refund for withdrawals received within one calendar month of the course start date. There will be no refunds for cancellations received after the course has commenced. Please note that, in addition to the above clauses, if both units of the Foundation Course have been paid for, and the withdrawal is for Unit Two, the original fee for Unit One reverts back to the Single Unit fee.

#### ***Transfers***

Course registrants can also transfer to another course scheduled for a different date or location. A \$25 administration fee will be charged for each transfer received more than one calendar month prior to the course start date. Transfers received within one calendar month of the course start date, will incur an additional charge of 50% of the course (or unit) fee.

#### ***Substitutes***

A substitute participant who meets the course pre-requisites is welcome to attend in the place of the original registrant on completion of the registration form. A \$25 administration fee will be charged for each substitution.

## **10. Absence or Disruption**

Non-attendance will be treated as a cancellation. Missing any part of a course will also be treated as a cancellation, and no refund will be given. If you have attended part of a course and have had to leave due to illness or a family or work emergency, you may be entitled (at IDT's discretion) to register for a future repeat of the course at the reduced Refresher discounted price. You must attend both days of each unit to be considered to have completed the unit.

On rare occasions where someone registers who is not ready for this sort of experiential training your IDT Teacher has the right to require that participant to leave if their behaviour is deemed unsuitable or disruptive to the learning of other course participants. No refund will be made on these occasions.

## **11. Assignments and Certificates**

IDT courses include assignments for you to complete outside of class to consolidate and extend your IDT learning. These assignments will be checked for completeness, but no evaluation or feedback will be given. A certificate stating the number of hours you have put into this course (including an allowance for assignment time) will be issued on completion of the assignments. Completion of the course and the receipt of any certificate of attendance or assignment completion is not an accreditation of skill, suitability, or professional competency.

## **Queries**

Please direct any queries to The IDT Office Manager, Interactive Drawing Therapy Limited, PO Box 47-419, Ponsonby, Auckland 1144, New Zealand **Phone:** 06 376 4789 **Fax:** 06 376 4759 **Email:** [idt@pl.net](mailto:idt@pl.net)